

# **Conduct Risk Statement**

Davies conducts business in an honest and ethical manner. The management of conduct risk is one of the keys to successful delivery of the Group's strategy and objectives towards its customers and other key stakeholder interests. We are committed to acting professionally, fairly and with integrity in all our business dealings and relationships, wherever we operate, ensuring conduct risks are managed and dealt with in the most appropriate manner.

## **Purpose**

This document sets out Davies' approach to managing conduct risk. Davies Group will uphold all laws relevant to any misconduct in the workplace, within all the jurisdictions in which we conduct business.

Any issues relating to governance, culture and behaviour, inherent and external risk assessment as well as key conduct controls and conduct management information will be reviewed and managed accordingly.

## Scope and applicability

This statement applies to all individuals working for or on behalf of Davies whether employed in a permanent, fixed term or temporary position.

#### What is Conduct Risk?

Conduct risk is a form of business risk that refers to potential misconduct of individuals associated with a business or its composite entities.

Conduct risk is broadly defined as any action of a company or individual that leads to customer or business detriment or has an adverse impact on effective competition.

There are many principles of conduct risk, the key principles are outlined below:

## **Values**

Davies believes and promotes working in our clients' best interest with the aim to produce positive outcomes and exceed expectations. We provide products and services based on our clients' needs. We maintain efficient and fair engagements by always doing the right thing, and in so doing we uphold the trust of our stakeholders.



Davies values were created by colleagues, central focus groups and our Senior Leadership Team, four core values were identified that reflect our diversity, innovative thinking and adaptive growth that defines our business.

#### Connected

- We are united under one mission
- We believe in the power of Davies to make a difference
- We are greater than the sum of our parts

# **Dynamic**

- We readily adapt to the changing environment
- We strive for what's next
- We relentlessly seek more; for our business, our clients, our colleagues and out communities

#### **Innovative**

- We are solution- focused
- We have an entrepreneurial mindset
- We are empowered to discover new paths

# **Succeed Together**

- We support each other to grow
- We value different perspectives, ideas and experiences
- We make an impact in our communities

## Risk Culture

We recognise that risk is inherent in our business operations and the financial services industry. As a responsible and forward-thinking organisation, we have developed a robust risk management framework that reflects our commitment to delivering sustainable growth, protecting stakeholders' interests, and maintaining the highest standards of governance and compliance. Our risk management philosophy is rooted in a proactive and holistic approach, where risk identification, assessment, mitigation, and monitoring encompass traditional and emerging risks. We acknowledge that taking calculated risks is essential for achieving our strategic objectives, and we aim to strike a balance between innovation and prudence. Our risk appetite is defined by a balanced approach that enables us to achieve our strategic objectives while safeguarding our clients, shareholders, and reputation.

#### **Ethics**

Ethical business practices reflect how we will deal with our members and staff. It is reflected throughout our culture values, policies and the way we are expected to behave. Our vision and commitment to fair treatment of customers reflect and reinforce this. We have our customer's best interest at heart and endeavour to provide a first-class customer experience.



## **Integrity**

We understand that the quality of our service has a direct impact on our client's brand integrity. At every point in our business, we actively measure our service and implement best practice. We value integrity, openness, and honesty in everything we do and the people we employ.

# Our People

We promote a culture of transparency throughout our business and create working environments that embrace diversity. We ensure that individual and collective worker behaviours reflect this throughout the organisation at all times.

At Davies we ask that all employees identify areas of conduct risk within their activities and work with senior management to implement controls to manage the risk in order to work in our clients' best interests.

## Gifts and Entertainment

Davies understands that gifts and entertaining exist and have specific internal policies which provide protection and guidance to employees as to what is regarded as normal and appropriate gifts and hospitality.

Davies ensures charitable donations and sponsorship are legal and ethical under local laws and practices and which are in accordance with Davies internal policies and procedures.

# **Third Party Relationships**

In delivering our products and services to our clients and customers we must necessarily engage with third party suppliers and partners. In doing so, we expect those suppliers / partners to act to the same high standards as Davies.

We therefore ensure that appropriate due diligence is conducted upon third party suppliers / partners before entering into third party business relationships and ensure that the terms upon which such engagements are conducted are transparent and formally detailed in appropriate contractual terms.

## **Conflicts of Interest**

We recognise that conflicts of interests may emerge when conducting business. We therefore proactively identify potential conflicts, ensuring that any conflicts that arise internally or externally are reviewed, assessed, recorded and managed according to the risk they pose and where the explicit conflict rules to which regulated entities within our business are subject to.

#### Complaints

Any expression of dissatisfaction whether this be from a customer, client, staff, or supplier is treated with the utmost importance. Complaints are investigated robustly and fairly through



to resolution and where appropriate in accordance with the explicit complaints handling rules and obligations to which our businesses are subject. We analyse the root causes of all complaints in order to identify opportunities for service improvements, ensuring that future relations and outcomes are of a better standard.

# **Training and Communication**

Davies is committed to ensuring that our people are trained to the highest possible standards and ensuring that all of our people understand their obligations with regards to conduct risk.

All new colleagues receive mandatory training around conduct risk as part of their onboarding process. It is also a mandatory requirement for all staff to complete annual refresher training.

# **Monitoring and Review**

Davies is committed to managing and improving its corporate governance and internal controls on a regular basis. We are continually establishing new systems and procedures, whilst maintaining existing ones.

As part of the oversight framework within Davies, we undertake regular review of the Conduct Risk Policy, controls and their effectiveness. Any improvements identified are implemented as soon as possible.

Regular reporting is also provided to our Board members where material conduct risk issues are discussed.

#### Responsibilities and Raising Concerns

Our people are required and encouraged to escalate any concerns they have around conduct risk issues. We nurture an open and honest culture within Davies, any employee that raises a concern will not be treated differently for doing so.

Any employee who is found to be behaving or conducting business practices in an illegal, unethical, or contrary to the company's values, policies, or procedures, and are thereby in breach of conduct risk may face disciplinary action. We also reserve our right to terminate our contractual relationship with any third party who may not adhere to conduct risk requirements.

#### Speak Up

As part of our Speak Up policy, Davies confirms that no employee will be punished or subjected to any detriment by reason of having made a disclosure in good faith. Any harassment, victimisation, or less favourable treatment of any person on such grounds will be treated as a matter to be investigated under the internal Capability Policy.



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